

**Lake Tahoe Park Association
Board Of Directors' Meeting
May 11, 2021
Minutes**

1. Call to order and General Business

John

President John Taylor called the meeting (via Zoom) to order at 7:05 PM. In addition to Taylor, Board members participating were Jim Cavaliere, Doug Williams, Catherine Pfitzer, Scott Zumwalt, Dave Williams, and Susan Gray. A quorum was established. Also on the call were General Manager Ben Leech, CPA Barbara Malm, and Recording Secretary Judy Friedman.

a. Declare minutes from prior meeting posted

Taylor reported the March minutes were approved by electronic vote and have been posted to the website.

b. Establish that we have a quorum

A quorum was established.

c. Any revisions/additions to the agenda

Leech asked to add “kayak rack replacement” to the Capital Improvement item.

2. Review of Park Policies for 2021 Season

Ben/John

a. Recap of Survey outcomes and review of Park Policy for 2021

John/Susan

Taylor thanked Gray for getting the survey out. He was pleasantly surprised by the immediacy of responses and that of the 450 surveys sent via email, 241 people responded, which is about 54%. He and Gray reviewed the results, including opinions on continuing last year’s policies regarding Park capacity and restricting renters. Discussion followed as the responses were interpreted.

Leech felt that limiting groups to six people, which was the 2020 policy, was too small and suggested allowing eight or 10 people per group. Also last year, there were no reserved picnic tables available, which made it easy to limit Park capacity to 250 people. Table reservations can make occupancy difficult to manage as people tend to stay longer in those spaces. Six or eight people at tables would total to about 250 people. The Board considered options. There was agreement that it is too late to consider a policy about restricting renters for this summer, other than for the day of the Annual Meeting.

It was moved by Taylor and seconded by Dave Williams to limit Park occupancy to a maximum of 350 people. Motion carried unanimously.

It was moved by Zumwalt and seconded by Dave Williams to close the Park to renters until 2:00 PM on July 3, 2021, the date of the Annual Meeting. Motion carried unanimously.

It was moved by Zumwalt and seconded by Doug Williams to allow up to eight guests per member, with staff using discretion as necessary to prevent overcrowding. Motion carried unanimously.

It was moved by Doug Williams and seconded by Zumwalt to accept table reservations, with the existing policy. Motion carried unanimously.

b. COVID-19 restrictions that may persist

Leech reported that currently, there is a small rehearsal dinner on the books for 40 people on June 19 and a tentative party on June 12 with 125 – 140 people. Discussion followed. Given the

state is expected to issue new guidelines on June 15, the June 19 event may be okay, but the June 12 event will need to be cancelled given current COVID restrictions.

Taylor will draft a letter to the membership advising them of this summer's policies. The letter will make it clear that the Governor's announcement on June 15 may lift certain restrictions, but right now there are many unknowns. It will be mailed with the ballot.

3. Ongoing and New Park (Capital) Projects for 2021-22

Ben

a. Current projects and their status

Boat buoys: Leech reported he should hear on May 19th if LTPA will be granted an additional nine buoys from the TRPA lottery. That said, because of the low lake level, the first row of buoys may be lost for part or all of this summer. He explained his recommendation to put anyone who loses a buoy in the priority lottery for next year. A discussion followed on the options available. There was consensus to use the two buoys rented by the week in the lottery rotation to lessen the number of seasonal buoys that will have to be dropped based on low lake level.

Kayaks: Leech noted how quickly the kayak reservations filled up with the possibility of demand for over 200 kayak rentals in the future.

The new lawn has been installed and manzanita removed at tables 1, 2, and 3. The gate should be completed soon. Leech heard from Jan Brisco that the person inspecting BMPs should be able to make a final approval next week. The new picnic tables have been ordered and should be in next month. Leech has not found a large table with secure seating.

b. Proposal to modify/replace barbeques

Doug/Dave

Doug Williams and Dave Williams submitted different proposals, which were submitted to Board members for review prior to this meeting. The pros and cons of each, including the budget, were discussed in detail.

It was moved by Taylor and seconded by Dave Williams to purchase 12 replacement flat surfaces for guests to bring their own portable propane/butane grills per Doug Williams' proposal and purchase 11 replacement installed commercial propane barbeque grills per Dave Williams' proposal. Up to \$20,000 will be allocated from reserves for the purchase. Motion carried unanimously.

Dave and Doug will work with Leech on installation.

c. Other new projects

Ben

Ben proposed a kayak rack to be constructed in the next offseason to replace the current kayak racks. His proposal would provide space for over 200 kayaks and take up less space than the current racks with 135 spaces. The Board will decide on moving forward with this after the 2021 season (September meeting).

4. LTPA Finances and Budget

Jim/Barb

a. Budget vs Actuals

Malm anticipates at least 10 more home sales than the 12 identified in the current budget, which number has already been met.

Cavalieri discussed anticipated revenues, which he expects to be on target. Expenses are also on track. That said, he anticipates little or no contribution to the Board Designated Fund this year.

b. Capital Projects

Expenditures on capital projects met forecast and one incremental project for implementing barbeque replacements was approved by the Board.

5. Board Business

John

a. Ballot measures

Jim

Taylor thanked Cavalieri for the extraordinary work he has done on this project. He encouraged everyone to be well informed so they can answer questions as the ballot measure goes to the membership next week.

b. Review of Assigned Tasks

Dave Williams and Doug Williams will work with Ben to get the new barbeque equipment installed.

Taylor will write a letter to the membership outlining policies for this summer. The letter will be included in the ballot mailing.

Zumwalt will contact local food-trucks as an option for the member's barbeque after the Annual meeting.

c. Next Meeting: July 2nd in person with dinner after

Susan/John

Gray described the plans for the dinner following the Board meeting.

Taylor will be compiling agendas for the upcoming Board and Annual meetings. Let him know of suggestions.

The Board discussed options for the lunch following the Annual meeting. Zumwalt has a large barbecue that may work. Another option was bringing in a local food truck. Zumwalt will research.

6. Adjourn

There being no further business to come before the Board, the meeting adjourned at 9:47 PM.

Respectfully submitted,

Judy Friedman

Recording Secretary

THE PAPER TRAIL SECRETARIAL AND BUSINESS SOLUTIONS